

# Stow Parish Council

Clerk: Mrs.L.Gibbs  
94 High Street  
Saxilby LN1 2HG

Chairman Cllr Paula Justham

Notice is hereby given that the Annual Parish Council Meeting will be held in Stow Minster Church Vestry on Monday 14th May 2017 at 8.00pm Your attendance at such meeting is hereby requested

1. Election of Chairman and signing of declaration of acceptance of Office
2. Election of Vice Chairman and signing of declaration of acceptance of Office
3. Apologies for absence
4. To accept declarations of Interest in accordance with Localism Act 2011 and any dispensations that may arise.
5. Minutes for approval from previous meeting dated Monday 26<sup>th</sup> March 2018
6. Matters arising from the previous minutes
7. Report from District Councillor

## GENERAL ISSUES

Report from the Parish Clerk/Chair – to include: -

8. Correspondence recd

## ACCOUNTS ISSUES

Report from Clerk: - to include

9. To agree final accounts for 2017/18
10. To agree and sign the Certificate of Exemption
11. To accept and sign the Audit Annual Governance Statement for 2017/18
12. To accept and sign the Audit Accounting Statements for 2016/2017
13. Authorisation of payments and receipts made since 20<sup>th</sup> March 2017
14. To discuss and approve a salary pay point rise for the Clerk
15. To agree to join the Lincolnshire Road Safety Partnership Community Speed Watch  
**Sheet A Attached**
16. To review the Councils Financial Regulations and Standing Orders and Code of Conduct and Risk Management Mission Statement, and asset register
17. To appoint an Internal Auditor for the year 2018/2019
18. To accept Council Insurance for 2018-2019

## COUNCIL AND VILLAGE ISSUES

19. To discuss play park and cemetery maintenance programme
20. To agree on a position for the memorial plaque for the post office long service
21. Update on situation with hedge at 2a Church Lane Stow
22. Update on Neighbourhood Plan
23. GDPR Compliance  
To Adopt Data Protection Policy, Records Retention policy, Data Map, Subject Access Request Procedure, Privacy Notices, to receive Security Compliance Checklists from all Councillors, and to resolve that the Council registers with the ICO and pays the relevant Data Protection Fee.
24. To discuss Stow Meadow Project
25. Update on Whipping Post
26. Update on registering of Parish Land
27. Update on damage to notice board
28. **Planning**  
**136307** Planning Inspectorate Appeal Ref APP/N2535/W/17/3183113 Outline planning permission to erect 1 no dwelling Charolands Camp Site Ingham Road Stow **Appeal Granted**  
**137530** for demolition of former post office and dwelling and erection of 2 no replacement dwellings, 9a Ingham Road Stow.  
**136245** Appeal Ref APP/N2535/W/17/3192633 Outline planning application for new single storey dwelling with all matters reserved land adj 25b Church Road Stow

29. Date of next meeting Monday 16th July 2017



Mrs L Gibbs Clerk to the Council 6th May 2018