

**Draft Minutes of the Parish Council Meeting of Stow  
Held at The Cross Keys Stow**

**Thursday 6<sup>th</sup> March 2025 7.00 pm**

**Present:** Cllr Waudby, Cllr Hewitt, Cllr Arden, Cllr Turner, Cllr Martinson, Cllr Leach  
**In attendance:** Miss N Culliford (Clerk), Cllr Mullally, one member of the public

**106. Apologies for Absence**

Apologies received from Cllr Eden and Cllr Butroid

**107. Declarations of interest in accordance with the Localism Act 2011 and any dispensations that may arise**

There were no additional declarations of interest.

**108. Minutes of previous meeting of Thursday 9<sup>th</sup> January 2024**

It was proposed by Cllr Arden and seconded by Cllr Leach to accept the minutes of the January 2025 Parish Council meeting as a true copy of the meeting. **Resolved** All in favour.

**109. Clerk's Report on Matters Arising**

a. The clerk has approached Cllr Butroid for updates on the following matters and will circulate feedback as and when received:

- Confirmation of land ownership at cemetery entrance
- LCC visit to investigate flooding incidents from supply pipe running across village fields
- Progress with South Drive gas pipe relocation

b. Cllr Butroid has confirmed receipt of the new speed signs for the village and is awaiting delivery to Cllr Eden for installation. Councillors noted their appreciation of Cllr Butroid having secured these at no cost.

c. Cllr Arden has been in contact with Stagecoach regarding recent damage to village green from a maintenance vehicle, but has learnt that the vehicle would have belonged to a LCC contractor. The process for complaints is complex; therefore, it was agreed this matter is closed and will be revisited should further damage arise.

d. The clerk discussed the planned creation of a draft forward plan and sought thoughts on format. It was agreed that a more task based 'workplan' be created as a priority to ensure the clerk and parish council are prepared for required tasks throughout the year.

**110. Financial Matters**

a. Revised Accounts from 1st November 2024- 31st December 2024

The clerk shared an amended version of accounts that now reflect accurate spend and receipts, having recently gained access to parish banking records. The accounts were accepted and proposed by Cllr Martinson and seconded by Cllr Waudby, it was **Resolved** all in favour to accept the accounts.

b. To agree payment of invoices paid since last meeting:

			<b>Receipts</b>	<b>Payments</b>	<b>VAT</b>	<b>Total</b>
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08/01/2025	Drapers Memorials	Memorial Addition	60.00			(80:00)
20/01/2025	Ref: 605114	tbc	160:00			(160:00)

Receipts	£ 240
Cheques	£0/none

PC Bank Balance as of 28/02/2025      £13285.42

**Balance includes:**

Currently £468.87 is ring fenced from Stow Recreational Fund for play equipment, which is accessible to children with disabilities:

Stow Recreation Fund (including ring fenced)	Balance	£5316.23
Cil Allowance for items for village use	Balance	£3709.56

The accounts were accepted and proposed by Cllr Martinson and seconded by Cllr Waudby. It was **Resolved** all in favour to accept the accounts.

c. It was noted that the balance as of 28/02/25 includes back pay for the clerk from 05Dec – 28Feb. due for payment during March.

d. It was agreed that Cllr Eden also gain access to the parish accounts as contingency and for the purposes of reviewing clerk salary payments. **Action:** Clerk to organise forms to progress this.



### 111. Council and Village Matters

The memorial bench organised by residents is now installed in the cemetery. This is in a different location than expected but the council are happy with this. **Action:** Clerk to report back to residents who have purchased and installed bench

### 112. Highways Update

The ongoing issue of over-hanging hedge at Post House was discussed. It was agreed Cllr Waudby would seek permission from the owners to cut the hedge back to aid safer passing for pedestrians and vehicles.

### 113. Communications with Parish Residents

- a. The clerk will provide profile information and pictures for Cllr Eden and Cllr Turner to the Bugle as the next in the series of Cllr. Introductions.
- b. It was agreed that information about the forthcoming AGM (1<sup>st</sup> May, Cross Keys) be shared for the next edition of the bugle to welcome and encourage resident attendance.

### 090. Ongoing Solar Projects and Battery Storage.

*No additional items to report/discuss*

### 114. Training

The clerk confirmed the next online Councillor training/refresher session on 8<sup>th</sup> May. No requests for booking currently.

### 115. Planning

All planning applications will be publicised on the web page for public view with a link to West Lindsey site for them to comment and or to feed their views back to the council.

#### a. New applications to report since the last meeting:

WL/2025/00073 - 3A CULVERHOUSE CHURCH ROAD STOW LINCOLN LN1 2DE. No comments from council

#### b. Applications determined or amended since last meeting:

WL/2024/00662 – BESS Land at Willingham by Stow farm, Marton Road, DN21 5BH  
Installation and operation of Battery Energy Storage system – **Rejected 05/02/25**

#### c. Live applications pending decision:

WL/2024/00395 – Land at Barker Farm, Stow Park Road. Ground mounted Solar PV array  
WL/2025/00092 – HARPER BARN STOW PARK ROAD STOW PARK LINCOLN LN1 2AL. Prior approval change of use of agricultural building to 1no. dwelling  
WL/2025/00023 - MANOR FARM STOW PARK ROAD STOW PARK LINCOLN LN1 2AL. Prior approval change of use of agricultural building to 1no. dwelling

- d. The clerk confirmed following contact with WLDC that prior permission applications are not sent to the parish council for consultation; however, they are welcome to proactively comment if they wish to do so.

### 116. Correspondence

- a. WLDC have shared information about free sessions on 31<sup>st</sup> March and 1<sup>st</sup> April regarding supporting parish councils with community project ideas. Cllr Mullally is due to attend on 1<sup>st</sup> April. **Action:** Cllr Mullally to share useful information from this event with the parish council.
- b. Sturton by Stow have engaged Anglian Water in investigating ongoing flooding issues in the village and have shared their experience so far via Facebook. A stow resident affected by periodic flooding has queried whether this investigative work would cover issues in Stow also. **Action:** Cllr Mullally to monitor situation with resident and report back on any updates as required.

### 117 Councillors' Reports

*No additional items to report/discuss*

### 118. Grass and Hedge Cutting Contract

Cllr Waudby and Cllr Hewitt fed back on their review of quotes submitted for the new grass and hedge cutting contract. A vote was taken and the preferred supplier was confirmed by majority. **Action:** Clerk to confirm the outcome to all contractors who submitted quotes.

### 119. Annual Parish Meeting

- a. It was agreed that the AGM should commence at 7pm on 1<sup>st</sup> May, as per standard meetings, and be held at Cross Keys with inclusion of refreshments for attending residents.
  - b. Residents will be notified of the meeting and encouraged to attend via the next edition of the Bugle, Facebook posts and early publication of the AGM agenda for inclusion on the parish noticeboards.
- Action:** Clerk to confirm room booking, order refreshments and prepare draft Bugle information.



#### 120. Dates of 2025/2026 Meetings

It was agreed that meetings for the next twelve months will be held 7pm, The Cross Keys on the following dates:

2025: 1<sup>st</sup> May, 3<sup>rd</sup> July, 4<sup>th</sup> Sept, 6<sup>th</sup> Nov

2026: 8<sup>th</sup> Jan, 5<sup>th</sup> Mar

#### 121. AOB

The clerk is looking into the process for maintaining collection of green garden waste bins located at the church and cemetery. **Action:** Clerk to circulate update once response from WLDC is received

#### 122. Date of Next Meeting

The next meeting will be the AGM, Thursday 1<sup>st</sup> May 7pm, The Cross Keys

Cllr Waudby thanked everyone for attending and declared the meeting over.

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**Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting.**

Signed                     *J. Waudby*                     Date                     1 / 5 / 25