**Stow Parish Council**

**Agenda for May 2025 – Annual Meeting**

**Clerk:** N Culliford (stowparishclerk@gmail.com)

**Chair:** J Waudby (stowparishcouncil7@gmail.com)

Notice is hereby given that the 2025 Annual Parish Council Meeting will be held on Thursday 1st May at 7.30 pm (to follow the annual parish meeting), The Cross Keys, Stow. Your attendance at such meeting is hereby requested to transact the following business:

**AGENDA**

1. **Election of Chair** (signing of declaration of acceptance)
2. **Election of Vice Chair** (signing of declaration of acceptance)
3. **Apologies for Absence**
4. **Declarations of Interest** (in accordance with Localism Act 2011 and any dispensations that may arise)
5. **Minutes for Approval** from the previous meeting of Thursday 6th March 2025
6. **Matters Arising from the Previous Meeting** (not included in additional agenda items)
7. Update on cemetery entrance land ownership, LCC visit to investigate supply pipe flooding (village fields), South Drive gas pipe relocation (Cllr. Butroid)
8. Feedback from residents donating memorial bench (Clerk)
9. **Accounts & Governance**
10. Agree final accounts for 2024/2025
11. Agree and sign the Certificate of Exemption
12. Accept and sign the Audit Annual Governance Statement for 2024/2025
13. Accept and sign the Audit Accounting Statements for 2024/2025
14. Authorisation of payments and receipts made since the last meeting
15. Review and agree Council Insurance quotation for 2025/2026 under the three-year agreement
16. Agree to renew ICO data protection fee
17. Review the Council’s Financial Regulations, Standing Orders and Code of Conduct
18. Review the Council’s Risk Assessment
19. Review the Council’s Asset Register
20. **Council and Village Issues**
21. Parish council priorities 2025/2026
22. **Highways**
23. Proposal for 40mph speed reduction (Normanby Road)
24. **Communications with Parish Residents**
25. Content for Spring Bugle (deadline 17th May)
26. **Ongoing Solar Projects.**

*No additional items to report/discuss*

1. **Training**

*No additional items to report/discuss*

1. **Planning**
2. New applications:

*None to report*

1. Applications determined or amended since last meeting:
* WL/2025/00092 – HARPER BARN STOW PARK ROAD STOW PARK LINCOLN LN1 2AL. Prior approval change of use of agricultural building to 1no. dwelling. **Determined 18/03/25 - Prior approval not required**
* WL/2025/00023 - MANOR FARM STOW PARK ROAD STOW PARK LINCOLN LN1 2AL. Prior approval change of use of agricultural building to 1no. dwelling. **Determined 18/03/25 - Prior approval required**
1. Live applications pending decision:
* WL/2025/00073 - 3A CULVERHOUSE CHURCH ROAD STOW LINCOLN LN1 2DE. Listed Building Consent to reinstate first floor in dove cote, consisting of 2 ensuite bedrooms, addition of staircase to access first floor and installation of new windows and door. **Reviewed by council - no comments**
* WL/2024/00395 – Land at Barker Farm, Stow Park Road. Ground mounted Solar PV array. **Extension of time to 30Apr25 proposed 21/03/202**
1. **Correspondence**

Correspondence of interest received since the last meeting and not covered elsewhere

1. **County and District Councillor Reports**

Councillors are requested to report any matters of information not included elsewhere on the agenda and to raise items for further agendas, and are respectively reminded this is not an opportunity for debate or decision making.

1. **AOB**

**Date of next meeting:** Thursday 1st July 2025 7pm to be held at The Cross Keys, Stow